

EAST WINDSOR TOWNSHIP COUNCIL
Tuesday, August 4, 2015
Minutes

CALL TO ORDER:

The meeting of the East Windsor Township Council was called to order by Mayor Janice S. Mironov at 8:00 p.m. on Tuesday, August 4, 2015.

VERIFICATION:

Municipal Clerk Gretchen McCarthy certified that the meeting was noticed in annual notice on January 16, 2015 and an amended meeting time was noticed on July 28, 2015. Notices were sent to the Trenton Times, filed with the office of the municipal clerk and posted in the East Windsor municipal building. All requirements of the open public meeting act have been satisfied.

FLAG SALUTE:

Scout Joseph Kecskes of Boy Scout Troop 5700 led the flag salute.

ROLL CALL:

Present were Council Members Hector Duke, Alan Rosenberg, Perry Shapiro, Peter Yeager, John Zoller and Mayor Janice Mironov. Council Member Marc Lippman was absent. Also present were Township Attorney David E. Orron, Township Manager James P. Brady, Municipal Clerk Gretchen McCarthy and Kelly Lettera.

PRESENTATIONS & PROCLAMATIONS:

National Night Out (August 4, 2015). Mayor Mironov presented the proclamation during the event earlier in the evening.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

None.

PUBLIC COMMENT:

Sean O'Connor, 152 Hickory Corner Road, East Windsor, commented on the by-laws and the Elevator Inspection company utilized by the Township

Steven Uccio, 448 Probasco Road, East Windsor, commented on minutes and the agenda.

MINUTES:

February 17, 2015

It was **MOVED** by Rosenberg and **SECONDED** by Yeager that the February 17, 2015 minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the February 17, 2015 minutes were approved.

February 17, 2015 Closed Session

It was MOVED by Zoller and SECONDED by Duke that the February 17, 2015 closed session minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the February 17, 2015 closed session minutes were approved.

March 3, 2015

It was MOVED by Yeager and SECONDED by Shapiro that the March 3, 2015 minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the March 3, 2015 minutes were approved.

April 21, 2015

It was MOVED by Zoller and SECONDED by Rosenberg that the April 21, 2015 minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the April 21, 2015 minutes were approved.

May 19, 2015

It was MOVED by Shapiro and SECONDED by Yeager that the May 19, 2015 minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the May 19, 2015 minutes were approved

June 23, 2015

It was MOVED by Yeager and SECONDED by Shapiro that the June 23, 2015 minutes be approved.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, the June 23, 2015 minutes were approved.

Mayor Mironov asked that the minutes for March 17, 2015 closed session, May 19 Closed session, June 23, 2015 Closed Session, , July 21, 2015, and July 21, 2105 Closed Session be rescheduled. June 2, 2015 and July 7, 2015 are being held due to corrections.

ORDINANCE – PUBLIC HEARING:

None.

ORDINANCE – INTRODUCTION:

None.

RESOLUTIONS:

Resolution R2015-141 Approve Refund of Tax Overpayments

The Municipal Clerk read by title the resolution. Mayor Mironov stated that a certified list had been received from the Tax Collector.

RESOLUTION R2015-141

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the East Windsor Tax Collector has certified that there have been overpayments for various reasons on certain properties; and

WHEREAS, the taxpayers are entitled to refunds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that the Chief Financial Officer is hereby authorized and directed to make payments to the taxpayers for overpayments according to the attached Tax Collector's 2015 Refund of Taxes List Number 5 dated July 17, 2015.

It was MOVED by Zoller, SECONDED by Rosenberg to approve Resolution R2015-141

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-141 was approved.

Resolution R2015-142 Establishing and Updating Township Complete Streets Policy

The Municipal Clerk read by title the resolution. Mayor Mironov stated that this is the Complete Streets Policy previously considered and adopted at a previous meeting and a policy of the New Jersey Department of Transportation. It is intended to encourage the use of roadways for vehicles, bicycles and pedestrians in the appropriate places by design. It was suggested that the Township update the policy previously adopted. A memo was also received from the Planning Board stating that this policy was reviewed at the meeting of August 3, 2015. The Board voted to support the policy and will consider the updated policy in any future master plan amendments and future development application reviews.

RESOLUTION R2015-142

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, East Windsor Township is committed to creating a pedestrian and bikeway system to the extent feasible, by creating street corridors that safely accommodate all road users of all ages, abilities and disabilities; and

WHEREAS, the New Jersey Department of Transportation Complete Streets policy states “A Complete Street is defined as means to provide safe access for all users by designing and operating a comprehensive, integrated, connected multi-modal network of transportation options.”; and

WHEREAS, as part of this policy, the New Jersey Department of Transportation strongly encourages the adoption of similar policies by regional and local jurisdictions who apply for funding through Local Aid programs; and

WHEREAS, the benefits of complete streets include: improving safety for pedestrians, bicyclists, children, older citizens, non-drivers and the mobility challenged as bicycling and walking trip generators such as employment, education, residential, recreation, retail centers and public facilities; promoting healthy lifestyles; creating more livable communities; reducing traffic congestion and reliance on carbon fuels thereby reducing greenhouse gas emissions; and saving money by incorporating sidewalks, bike lanes, safe crossings and transit amenities into the initial design of a project, thus sparing the expense of retrofits later; and

WHEREAS, the East Windsor Township Council supports to the extent practicable, the application of an East Windsor Township “Complete Streets” policy that will apply to all road, bridge, and building projects undertaken by East Windsor.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. All public street projects, both new construction and reconstruction undertaken by the Township of East Windsor shall be designed and constructed as “Complete Streets” whenever feasible to do so, and subject to municipal considerations including, scarcity of population and travel, outweighed by detrimental environmental or social impacts, disproportionate costs generated, and project timing, in order to safely accommodate travel by pedestrians, bicyclists, public transit and motorized vehicles and their passengers with special priority given to pedestrian safety.
2. Pedestrian and bicycle facilities and other alternate forms of transportation shall not be required where they are prohibited by law.
3. Public transit facilities shall not be required on streets not serving as transit routes and the desirability of transit facilities will be determined on a project specific basis.

It was **MOVED** by Zoller, **SECONDED** by Yeager to approve Resolution R2015-142

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-142 was approved

Resolution R2015-143 Approving Modification to Project Scope/Limits for Dorchester Drive
Roadway Work

The Municipal Clerk read by title the resolution. Mayor Mironov stated that this document is for the New Jersey Department of Transportation in connection with the Dorchester Drive project to be discussed later in the meeting.

RESOLUTION R2015-143

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, on September 23, 2014, the Township Council adopted Resolution R2014-171, which authorized the submission of an application for the entirety of Dorchester Drive numbered MA-2015-Dorchester Drive-00183-Roadway Preservation to the New Jersey Department of Transportation under the FY2015 Municipal Aid Grant Program; and

WHEREAS, the FY 2015 Municipal Aid grant was submitted to the New Jersey Department of Transportation for improvements to Dorchester Drive; and

WHEREAS, funds are currently unavailable to complete the entire project requiring a reduction of the scope of improvements to Dorchester Drive.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. The Mayor is hereby authorized and directed to submit an “Incidental Modification to Project Scope/Limits” form to the New Jersey Department of Transportation, for the application identified as MA-2015-Dorchester Drive-00183-Roadway Preservation, to modify the scope of improvements to Dorchester Drive, from the West Windsor municipal border to Dutch Neck Road.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2015-143

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-143 was approved

Resolution R2015-144 Approving Award of Contract to EIC Inspection Agency Corp. of New Jersey for Elevator Inspection Services

The Municipal Clerk read by title the resolution. Mayor Mironov stated that this is a proposed contract award with respect to elevator inspection services. The Mayor explained that the Township has always hired a private third party agency to perform these inspections. The vendor then keeps a portion of the fee collected so this is not a budgetary item. The New Jersey Department of Community Affairs has a certified list of agencies that are permitted to perform these functions so letters were sent to these companies by the Construction Official with a date certain for receipt of their proposals. The recommendations received from staff are a result of the solicitation of those proposals. Mayor Mironov requested that second paragraph be changed to read "Whereas, the Township solicited quotes by a notice seeking proposals which were posted and distributed on July 6, 2015 for private elevator onsite inspection and plan review services and one proposal was received by East Windsor Township by the required date of July 24, 2015".

RESOLUTION R2015-144

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, there is a need for private elevator on-site inspection and plan review services; and

WHEREAS, the Township solicited quotes by a notice seeking requests for proposals which was posted and distributed on July 6, 2015, for private elevator on-site inspection and plan review services and one proposal was received by East Windsor Township by the required date of July 24, 2015; and

WHEREAS, the lowest cost proposal was submitted by EIC Inspection Agency Corp of New Jersey at 55% of the New Jersey Department of Community Affairs fees; and

WHEREAS, the Township Council has reviewed the recommendations made by the Township Manager; and

WHEREAS, the Chief Financial Officer has determined sufficient funds are available in the Trust Fund Account No. T-13-56-854-802 entitled Elevator Inspections, as evidenced by the Chief Financial Officer's Certification No. 2015-T004.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, County of Mercer, in the State of New Jersey as follows:

1. The Contract for Private Elevator On-site Inspections and Plan Review is hereby awarded to EIC Inspection Agency Corp., 3705 Kennedy Boulevard, Jersey City, New Jersey 07307, for a period of (2) two years commencing September 1, 2015 and ending August 31, 2017 at 55% of the New Jersey Department of Community Affairs fees.

2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the Contract for same.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2015-144 with the changes.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-144 was approved with the change.

Resolution R2015-145 Approve Award of Contract to Falak Construction, Inc. for the Purchase and Installation of a 125 KW Emergency Generator for the Township Senior Center and 100 KW Generator for the Township Public Works Facility

The Municipal Clerk read by title Resolution R2015-145. Mayor Mironov requested that the third paragraph have added, “project engineer” and that corrections be made to the fifth paragraph adding a comma in the dollar amount and the first paragraph changed to read “is awarded to Falak Construction, Inc.....”. Mayor Mironov also stated that the Township sought and was awarded a F.E.M.A. mitigation grant in the amount of \$206,750 which was requested to be used for the purpose of installing permanent generators at the Public Works building and Senior Center which are critical facilities in the community. The size of the generators were confirmed to power the entire buildings. It will be highly beneficial for the community that, in the event of an emergency, the public works and senior center buildings will be able to be fully functional in order for the Township to perform necessary services.

RESOLUTION R2015-145

EAST WINDSOR TOWNSHIP

MERCER COUNTY

WHEREAS, there is a need to purchase and install Emergency Generators for the Township Senior Center and Department of Public Works facility; and

WHEREAS, a Notice of Bids was issued and posted/advertised on July 6, 2015, and four (4) bids for Purchase and Installation of a 125 KW Emergency Generator for the Township Senior Center and 100 KW Generator for the Township Public Works Facility were received by the East Windsor Township Municipal Clerk’s Office on July 28, 2015; and

WHEREAS, the Township Council has reviewed the recommendations made by the Director of Public Works, Township Manager and project engineer on said bids; and

WHEREAS, the lowest responsible bid was submitted by Falak Construction, Inc.; and

WHEREAS, the maximum amount of the purchase is \$205,778.00 and sufficient funds are available in the Capital Accounts No. C-04-55-933-208-408 entitled Capital Ordinance 2002-08 in the amount of \$17,467.00 and Grant Account No. G-02-40-733-946-001 entitles FEMA Senior Center & DPW Generator Project in the amount of \$188,311.00, as evidenced by the Chief Financial Officer's Certification No. G2015-003.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for Purchase and Installation of a 125 KW Emergency Generator for the Township Senior Center and 100 KW Generator for the Township Public Works Facility is awarded to Falak Construction, Inc., 836 Ridgewood Avenue, North Brunswick, New Jersey 08902, in an amount not to exceed \$205,778.00.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for the same.
3. The Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds of the successful bidder and the next lowest bidder upon the receipt of a fully executed contract and all other required documents to Falak Construction, Inc., 836 Ridgewood Avenue, North Brunswick, New Jersey 08902 and Ranco Construction. 2 Coleman Court, Vincentown, New Jersey 08088.
4. The Municipal Clerk is hereby authorized and directed to return the certified check and bid bond of the following unsuccessful bidders: Innovative Electric Contracting, Inc., P. O. Box 538, Chester, New Jersey 07930 and Carr & Duff, Inc., 2100 Byberry Road, Huntington Valley, Pennsylvania 19006.

It was **MOVED** by Rosenberg, **SECONDED** by Duke to approve Resolution R2015-145 with the changes

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-145 was approved with the changes.

Resolution R2015-146 Approval of Agreement with the Teamsters Local Union No. 676

The Municipal Clerk read by title resolution R2015-146. Mayor Mironov stated that this agreement is consistent with many prior Collective Negotiations agreements.

RESOLUTION R2015-146

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, as a result of negotiations, the Teamsters Local Union No. 676 and the Township of East Windsor have reached agreement on the terms and conditions of a collective bargaining agreement for the period beginning January 1, 2012 and expiring on December 31, 2016, as set forth in the attached Agreement; and

WHEREAS, the attached Agreement has been ratified by the members of Teamsters Local Union No. 676; and

WHEREAS, the Township Council has reviewed the attached Agreement and finds it to be in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached Agreement between the Township and Teamsters Local Union No. 676 effective January 1, 2012 and expiring December 31, 2016.
2. A copy of the said Agreement will be available for public inspection in the Office of the Municipal Clerk.

It was **MOVED** by Duke, **SECONDED** by Rosenberg to approve Resolution R2015-146

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-146 was approved.

Resolution R2015-147 Approve Award of Contract for the Resurfacing and Associated Repairs for
Dorchester Drive between Dutch Neck Road and the West Windsor
Township Border

The Municipal Clerk read by title the resolution. Mayor Mironov clarified that the resolution has the correct date July 31 for the receipt of bids, however the memo of recommendation from Public Works has an incorrect date of August 30. Mayor Mironov stated that roadways have been discussed in the past in order to decide the roadways to be undertaken this year. Funding was ensured to be in place as necessary for the roadway work and any grants received were incorporated. Seven bids were received and costs are below the amount estimated by the project engineer and a \$300,000 grant from the Department of Transportation to cover a significant amount of the cost of this project. Mayor Mironov specified the many roadway projects accomplished or yet to be accomplished this year.

RESOLUTION R2015-147
EAST WINDSOR TOWNSHIP
MERCER COUNTY

WHEREAS, there is a need to perform roadway repairs to Dorchester Drive; and

WHEREAS, a Notice of Bids was issued and posted/advertised on July 21, 2015, and seven (7) bids for the Resurfacing and Associated Repairs for Dorchester Drive between Dutch Neck Road and the West Windsor Township Line were received by the East Windsor Township Municipal Clerk's Office on July 31, 2015; and

WHEREAS, the Township Council has reviewed the recommendations made by the Director of Public Works on said bids; and

WHEREAS, the lowest responsible bid was submitted by P & A Construction; and

WHEREAS, the maximum amount of the purchase is \$431,988.15 and sufficient funds are available in the Capital Accounts No. C-04-55-970-917-801 entitled NJDOT Improvements to Dorchester Drive in the amount of \$300,000.00 and C-04-55-970-917-890 entitled Annual Road Program in the amount of \$131,988.15 as evidenced by the Chief Financial Officer's Certification No. C2015-021.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, as follows:

1. The Contract for the Resurfacing and Associated Repairs for Dorchester Drive between Dutch Neck Road and the West Windsor Township Line be awarded to P & A Construction Corporation, P. O. Box 28, Colonia, New Jersey 07067 in an amount not to exceed \$431,988.15.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the contract for the same.
3. The Municipal Clerk is hereby authorized and directed to return the certified checks or bid bonds of the successful bidder and the next lowest bidder upon the receipt of a fully executed contract and all other required documents to P & A Construction Corporation, P. O. Box 28, Colonia, New Jersey 07067, and Meco, Inc., P. O. Box 536, Clarksburg, New Jersey 08510.
4. The Municipal Clerk is hereby authorized and directed to return the certified check and bid bond of the following unsuccessful bidders: The Earle Companies, P. O. Drawer 556, Farmingdale, New Jersey 07727, Black Rock Enterprises, 1316 Englishtown Road, Old Bridge, New Jersey 08857, DeSantis Construction, Inc., 491 Elizabeth Avenue, Somerset, New Jersey 08873, Top Line Construction Corp., 22 Fifth Street, Somerville, New Jersey 08876, Lucas Construction Group, Inc., 173 Amboy Road, Morganville, New Jersey 07751.

It was MOVED by Zoller, SECONDED by Yeager to approve Resolution R2015-147

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-147 was approved.

APPLICATIONS:

None.

REPORTS BY COUNCIL AND STAFF:

Council Member Rosenberg reported on the July 23 meeting of Clean Communities Committee meeting and a commendation given to Fulton Bank for the way they present their business to the community.

Council Member Shapiro reported on the Planning Board meeting held the previous evening. The bulk of the meeting was regarding a proposed development by a pharmaceutical company at the intersection of Princeton-Hightstown Road and Old Trenton Road.

Mayor Mironov reported on the success of the National Night Out event held this evening and expressed thanks to those involved in putting the program together. The Mayor also reported on the third phase of the bicycle safety program which is “Bike at Night Use a Light”, ongoing through September 11, which focuses on the use of legally required lights on the front and back of bicycles and also provides them to bicyclists.

CORRESPONDENCE:

Mayor Mironov reported that she received a very nice thank you card for the Simply Diamond Concert held earlier in the summer at Etra Lake Park.

Mayor Mironov also stated that a copy was received of a letter sent to Wayne Abbott from Congresswoman Bonnie Watson-Coleman congratulating him on the recognition of his parents, Joyce and Liston with the Sylvia Weiss Award.

Mayor Mironov also reported that material was received from the Public Works Director regarding the Hickory Corner Road project indicating that not only were good bids received on the project, but the project came in below the actual contract award by about \$50,000 due to good management and luck with pricing of materials.

APPOINTMENTS:

None.

APPROVAL OF BILLS:

Mayor Mironov specified the bill lists presented for approval dated July 30, 2015. It was MOVED by Duke, SECONDED by Zoller to approve the Bill Lists presented.

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays the presented Bill Lists dated July 30, 2015 were approved.

MATTERS BY COUNCIL:

Sustainable Jersey Community Plan: Vision Statement and Goals

Mayor Mironov stated that Council had been provided with a copy of the Sustainable Community Plan Vision Statement and Goals that was prepared by the East Windsor Green Team in connection with the Sustainable Jersey application. East Windsor has already achieved a bronze certification from Sustainable Jersey and were re-certified last year to the bronze level. At this point, the committee has filed for silver certification and this is one of the items that remains outstanding to be addressed. The Planning Board also listed this on their meeting agenda of the previous evening and the Mayor wanted Council Members to take a look at it this evening for their comments. Basically, this document sets out the overall goals of the plan and is obviously a general document without a great deal of specificity although there is an action plan at the end which calls for adoption of the complete streets policy, which has been accomplished, and also community gardens, anti-idling, working with community groups to promote walking and biking, employing traffic calming strategies, incorporating bicycle racks and parking as part of codes and development reviews, expanding bicycle and pedestrian safety education programs, and behavioral items such as shutting computers down when not in use at night. Mayor Mironov asked for particular comments or if this appears to be something that incorporates the sustainable goals and practices that the Township has been undertaking and encouraging. Council Member Yeager remarked that the document well reflects what the Township has been doing and what the Township looks forward to doing and stated that he would endorse it appears to be reflective of what the Green Team has been doing. Council Member Shapiro spoke regarding a memo distributed by the Township Manager directed at following the guidelines set forth in the Vision Statement and Goals. Mayor Mironov expressed thanks to intern Yona Kornsgold, a high school senior, who prepared the policy. Council Member Zoller commented that the statement is an excellent basis for keeping the Township sustainable and for the environment and financial health.

It was MOVED by Yeager and SECONDED by Duke to Endorse the Sustainable Jersey Community Plan Vision Statement and Goals.

ROLL CALL: Ayes: Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov.
Nays: None

There being six (6) ayes and no (0) nays, the endorsement of the Sustainable Jersey Community Plan: Vision Statement and Goals was approved.

DISCUSSION ITEMS AND COUNCIL ACTION WHERE APPROPRIATE:

1. Township Application to NJ Department of Community Affairs for Small Cities Community Development Block Grant Program

Mayor Mironov stated that these items are related to the Township application to the New Jersey Department of Community Affairs for the Small Cities Community Development Block Grant program. The Township had previously authorized Community Grants and Planning to proceed with the application to the program. These resolutions, items a through e, are various documents involved with the application and are a required part of the submission. The Township had previously applied and been awarded a \$200,000 Small Cities Block Grant under this program for administering a rehabilitation program, for residents that needed assistance in remedying code violations and structural repairs needed to their homes. Mayor Mironov remarked that 12 homes have been rehabilitated and 2 more are in the process by utilizing this grant. This assists people in need, many senior citizens, while protecting integrity of the housing stock in our neighborhoods and also providing Affordable Housing credits to the Township. Should this grant application be successful it would allow the Township to continue the program. The match for the grant comes from the Housing Trust fund and not budget monies. The money in the Housing Trust fund can only be used for affordable housing purposes.

- A. **Resolution R2015-148** Appointment of Small Cities Community Development Block Grant Fair Housing Officer

RESOLUTION R2015-148

EAST WINDSOR TOWNSHIP

MERCER COUNTY

WHEREAS, the Township of East Windsor has applied for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for Housing Rehabilitation Assistance; and

WHEREAS, the Housing Rehabilitation grant will be used to assist low and moderate income homeowners township-wide to correct interior and exterior code violations to their homes; and

WHEREAS, the Township of East Windsor in connection with the grant application and rehabilitation program, must affirm commitments to fair housing and hereby affirms as follows:

- 1) The Township will comply with the Housing and Community Development Act of 1974, as amended, and regulations issued thereto; and
- 2) The Township will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and

- 3) The Township will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
- 4) The Township will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey, that:

1. James P. Brady, shall be designated as the Fair Housing Officer for the Township of East Windsor.
2. The Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Township of East Windsor.
3. The Township of East Windsor will conduct public information and outreach campaigns to publicize the Township of East Windsor's fair housing services.

It was MOVED by Shapiro, SECONDED by Yeager to approve Resolution R2015-148

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-148 was approved.

- B. **Resolution R2015-149** Approval of a Grant Management Plan for Small Cities
Community Development Block Grant Program

RESOLUTION R2015-149

EAST WINDSOR TOWNSHIP MERCER COUNTY

WHEREAS, the Township of East Windsor will apply for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs for approximately \$200,000.00 to carry out a Housing Rehabilitation program to address code violations in homes of low and moderate income residents; and

WHEREAS, the Township of East Windsor is required to comply with all Small Cities procedures identified in both the Small Cities Community Development Block Grant handbook, as well as in the Small Cities agreement between the Township of East Windsor and the New Jersey Department of Community Affairs; and

WHEREAS, the Township of East Windsor has reviewed the proposed Grant Management Plan prepared for the Small Cities Community Development Block Grant application; and

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of East Windsor, in the County of Mercer, State of New Jersey that:

1. The Mayor and Township Council do hereby approve the execution of a Grant Management Plan by the Mayor for the Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs.

It was **MOVED** by Zoller, **SECONDED** by Rosenberg to approve Resolution R2015-149

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-149 was approved

- C. **Resolution R2015-150** Approval of a Citizen Participation Plan for Small Cities Community Development Block Grant Program

RESOLUTION R2015-150

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor, will enter into a Grant Agreement with the New Jersey Department of Community Affairs for the administration of a Small Cities Community Development Block Grant; and

WHEREAS, that Grant Agreement requires the Township of East Windsor to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Township of East Windsor has reviewed the Citizen Participation Plan prepared for Small Cities Community Development Block Grant grantees.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Council of the Township of East Windsor, County of Mercer and State of New Jersey, that:

1. The Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities Community Development Block Grant Program, is adopted by the Township of East Windsor; and
2. The Township of East Windsor will follow all regulations set forth in that document throughout the term of the Grant Agreement cited above

It was **MOVED** by Yeager, **SECONDED** by Zoller to approve Resolution R2015-150

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-150 was approved

- D. **Resolution R2015-151** Approval of a Housing Policy
and Procedures Manual for Small Cities Community Development Block Grant
Program

RESOLUTION R2015-151

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

WHEREAS, the Township of East Windsor will apply for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (“NJDCA”) for approximately \$200,000 to carry out a Housing Rehabilitation Program to address health, safety, and code violations in homes of eligible low and moderate income residents; and

WHEREAS, the Township has also retained Community Grants, Planning and Housing (“CGP&H”) to prepare a Rehabilitation Assistance Policy and Procedures Manual for the administration, processing and implementation of the Small Cities Housing Rehabilitation Program; and

WHEREAS, CGP&H has prepared all the documents necessary for a completed Rehabilitation Assistance Policy and Procedures Manual as required by the Small Cities Community Development guidelines; and

WHEREAS, the Township has reviewed the Rehabilitation Assistance Policy and Procedures Manual CGP&H has prepared, and finds it to be acceptable.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of East Windsor that it hereby formally approves the Rehabilitation Assistance Policy and Procedure Manual prepared by CGP&H and will use the attached manual to implement the Small Cities Housing Rehabilitation Program in accordance with the anticipated Grant Agreement between the State of New Jersey and Township of East Windsor should the Township be selected to receive this award.

It was MOVED by Shapiro, SECONDED by Rosenberg to approve Resolution R2015-151

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-151 was approved

- E. **Resolution R2015-152** Approval of Filing of an Application to the New Jersey Department of Community Affairs for Small Cities Community Development Block Grant Program

RESOLUTION R2015-152

**EAST WINDSOR TOWNSHIP
MERCER COUNTY**

RESOLUTION AUTHORIZING THE APPLICATION FOR A SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS TO CARRY OUT A HOUSING REHABILITATION PROGRAM TO CORRECT CODE VIOLATIONS IN HOMES OF INCOME QUALIFIED RESIDENTS

WHEREAS, the Township of East Windsor will apply for a Small Cities Community Development Block Grant from the New Jersey Department of Community Affairs (NJDCA) for approximately \$200,000.00 to carry out a Housing Rehabilitation program to address code violations in the homes of low and moderate income residents; and

WHEREAS, the Township is required to provide matching funds for the purpose of Affordable Housing in the amount of \$40,000.00 and funds are available in the Trust Account No. A-22-56-852-852, entitled Reserve for Affordable Housing, as evidenced by the Chief Financial Officer's Certification No. 2015-T003.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Township Council of the Township of East Windsor, County of Mercer and State of New Jersey, that:

1. The Township of East Windsor does hereby authorize the application for such a grant.
2. The Township hereby commits to the required match.
3. The Township Recognizes and accepts that the New Jersey Department of Community Affairs may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the grant agreement, and, upon receipt of the fully executed agreement from the New Jersey Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of East Windsor and the New Jersey Department of Community Affairs.
4. The Mayor and Municipal Clerk are hereby authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents in connection therewith.

It was MOVED by Duke, SECONDED by Zoller to approve Resolution R2015-152

ROLL CALL: Ayes – Duke, Rosenberg, Shapiro, Yeager, Zoller, Mironov
Nays – None

There being six (6) ayes and no (0) nays, Resolution R2015-152 was approved

2. New Jersey Turnpike Widening Project: East Windsor Township Issues

Mayor Mironov noted that in Council meeting folders is a letter from the Executive Director of Meadow Lakes, detailing their concerns. Council also received a copy of the Mayor's June 12, 2015 letter to Mr. Keller of the New Jersey Turnpike Authority and an addendum letter sent on July 21, 2015, adding additional items of concern. Mayor Mironov wants to make sure that Township reaches out to all entities in the area. The Turnpike widening project expanding from from 6 to 12 lanes does benefit traffic flow in the area. The Turnpike thinks that the project is completed, however, a number of issues in our community have not been fully addressed. They have been brought to the attention of the Turnpike Authority and the project manager. Nothing definitive has been received back regarding the various items on the three page list sent to the Turnpike, which include safety related matters, such as striping and signage, there are problems with water ponding on a number of roads, the Meadow Lakes concerns and many other issues. Mayor Mironov feels that the Township and its residents have been more than patient through this very long time of disruption. The project manager has been cooperative in many ways but since the Township has not received a detailed response, it is very concerning and East Windsor needs to express this more loudly, perhaps to other audiences. Council Members expressed agreement with Mayor Mironov's comments on this matter and agreed with further pursuing restoration, repair or correction of the various items in the Mayor's June 12 and July 21 letters.

MATTERS BY PUBLIC:

John Brooks – 888 Old York Road, East Windsor, spoke regarding Emergency Medical Services

Michael Foley – 6 Barrington Drive, West Windsor, spoke regarding Emergency Medical Services

Sean O' Connor – 152 Hickory Corner Road, East Windsor, spoke regarding his comments of the last meeting, the scheduling of meetings, EMS services, and contract awards.

Steven Uccio – 448 Probasco Road, spoke regarding the Turnpike and Sustainable Jersey documents.

ADJOURNMENT

There being no further business Mayor Mironov declared the meeting adjourned at 9:13pm

Next Meeting: Tuesday, September 8, 2015 @ 7:30 p.m.

Gretchen McCarthy
Municipal Clerk

Janice S. Mironov
Mayor